

## **Full Paper Title in Title Case**

**Name Surname**

My Institute/Company  
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University of XXX, Department of Civil Engineering  
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### **ABSTRACT**

In this paper, the formatting requirements for the 2<sup>nd</sup> International Conference on Public-Private Partnerships (ICPPP2015) are described. Some recommendations on writing for a worldwide readership are offered. Please review this document to learn about the formatting of texts, table and figure captions, references, and the method to include the indexing information. The conference proceedings will be published in an electronic format. The full paper in MS Word file shall be written in compliance with these instructions. At a later stage, it will be converted into Portable Document Format (PDF).

An abstract not exceeding 300 words should appear on the top of the first page, after the title of the paper in a section titled "ABSTRACT" (without section number), after the names of the authors.

**KEYWORDS:** 4 - 8 keywords

### **1 INTRODUCTION**

It is expected that authors will submit carefully written and proofread material. Careful checking for spelling and grammatical errors should be performed. The number of pages of the paper should be from 6 to 12.

Papers should clearly describe the background of the subject, the work of the author(s), including the methods used, results and concluding discussions on the importance of the work. Papers are to be prepared in English and SI units must be used. Technical terms should be explained unless they may be considered to be known to the conference community.

The length of the paper should not exceed a total of 7,500 words, where each table or figure should be counted for 250 words. For example, if a paper consists of 4,000 words in text, 4 tables, and 2 figures, then the length of the paper should be:  $4,000 + 4 \times 250 + 2 \times 250 = 5,500$  words.

### **2 PAPER FORMAT**

The uniform appearance will assist the reader to read paper of the proceedings. It is therefore suggested to authors to use the example of this file to construct their papers. This particular example uses an American letter format with 25 mm margins left, right, top and bottom.

All text paragraphs should be single spaced, with first line intended by 10 mm. Double spacing should only be used before and after headings and subheadings as shown in this example. Position and style of headings and subheadings should follow this example. No spaces should be placed between paragraphs.

## 2.1 Header, Footer, Page Numbering

Authors are asked to insert page number in the footer section and the conference information on the header of the first page.

## 2.2 Fonts

Papers should use 11-point Times New Roman font. The styles available are bold, italic and underlined. It is recommended that texts in figures should not smaller than 10-point font size.

## 2.3 Tables and Figures

Figure captions and table headings should be sufficient to explain the figure or table without needing to refer to the text. Figures and tables not cited in the text should not be presented. The following is an example for Table 1.

Table 1 Title of the Table

Year	Traffic Volume (pcu)	Speed (km/h)
2008	4700	40
2009	4800	39
2010	4900	38
2011	5000	38

Tables and figures should be placed close after their first reference in the text. All figures and tables should be numbered with Arabic numerals. Table headings should be centred above the tables. Figure captions should be centred below the figures as shown in Figure 1.

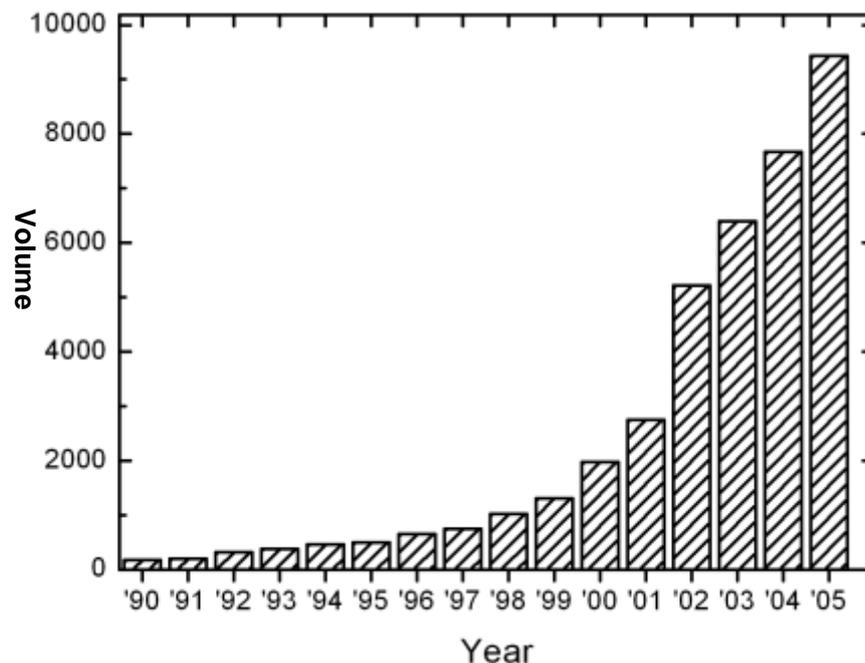


Figure 1: Traffic Volume on Highway 1

## 2.4 Equations

Each equation should be presented on a separate line from the text with a blank space above and below. Equations should be clear and expressions used should be explained in the text. The equations should be numbered consecutively at the outer right margin, as shown in Eqs. (1) - (2) below. Here is one example.

In this case, the governing system of equations can be written as follows:

$$\frac{\partial \rho}{\partial t} = -\nabla \cdot (\rho \mathbf{u}) \quad (1)$$

$$\rho \left( \frac{\partial}{\partial t} + \mathbf{u} \cdot \nabla \right) \mathbf{u} = -\nabla P + \rho \mathbf{g} + \frac{1}{c} \mathbf{J} \times \mathbf{B} \quad (2)$$

$$\rho \left( \frac{\partial}{\partial t} + \mathbf{u} \cdot \nabla \right) e = -P \nabla \cdot \mathbf{u} + \rho \mathbf{u} \cdot \mathbf{g} + \frac{1}{\sigma} \mathbf{J}^2 \quad (3)$$

## 2.5 References

Proper references must be included throughout the text and the list of references must be provided in this section. The references inserted in the text and the list of references must be done as follow:

Reference citations: Citations in the main body, appendices, tables and figures are to be made using the last name of the author (both authors when only two; first author plus et al. when more than two). Example: "... as previously shown (Jones et al., 1989)," or "... as shown by Jones et al. (1989)." For two or more papers published in the same year by the same author(s), add a, b, c, etc. to the year such as (1980a) or (1980b) and cite jointly as Jones et al. (1980a, b).

List of references: List all cited references (including citations in tables, figures and appendices) in alphabetical order according to the first-named author. The titles of papers, patents and books or monograph chapters and the initial and final page numbers are to be included. Example for journal papers, book/monograph sections or chapters, and conference proceedings are given the reference section at the end of this document.

Referencing websites: With the increasing availability of useful information that can be found on the internet, website references must also be reported. At the end of the reference list, make a separate section of websites and the date consulted. However, to avoid very long website addresses, these references should be referred as Web-1, Web-2, etc. In the reference list, provide the list of websites with the numeral values used in the text.

## 3 SUBMITTING THE PAPER

The full paper has to be submitted electronically via the website of the conference ([www.icppp2015.org](http://www.icppp2015.org)) by September 15, 2014. To ensure a successful submission, the file should be named with only English letter and numbers, as characters other than English letter could potentially cause submission failures.

## 4 CONFERENCE PROGRAM AND PROCEEDINGS

The extended abstracts and full manuscripts are compiled into the conference Proceedings.

## 5 CONCLUSIONS

Conclusions should state concisely the most important propositions of the paper as well as the author's views of the practical implications of the results.

## **6 ACKNOWLEDGEMENTS**

A short acknowledgement section can be written between the conclusion and the references. Sponsorship and financial support acknowledgments should be included here. Acknowledging the contributions of other colleagues who are not included in the authorship of this paper is also added in this section. If no acknowledgement is necessary, this section should not appear in the paper.

## **REFERENCES**

Expert A. and Expert B. (2011). Paper Title. Journal Name, 58, 171–176.

Tome B. and Peter M. (2013). Conference Paper Title, in "Proceedings of 1<sup>st</sup> International Conference on Public –Private Partnerships," Dalian, Liaoning, China, August 5–7, 2013, pp. 1–10.

Web sites:

Web-1: <http://www.trb.org/Main/Home.aspx>, consulted 5 October 2012.

Web-2: [http://europa.eu/index\\_en.htm](http://europa.eu/index_en.htm), consulted 18 October 2012.